

# School District of Manawa

Board of Education Meeting Agenda **REVISED**

January 30, 2023



Google Meet joining info

Video call link: <https://meet.google.com/wor-ujif-fyh>

Or dial: (US) +1 929-299-3092 PIN: 470 725 187#

1. Call to Order – President Reiersen – **5:00 p.m.** – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility; To Deliberate or Negotiate The Purchase Of Public Properties, the Investment of District Funds, or the Conduct of Other Board Business Whenever Competitive or Bargaining Reasons Require a Closed Session; (19.85(1)(e) Consider Financial, Medical, Social, or Personal Histories or Disciplinary Data Of Specific Persons, Preliminary Consideration of Specific Personnel Problems, or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed in Public, Would Be Likely To Have a Substantial Adverse Effect Upon the Reputation of Any Person Referred to In Such Histories or Data, or Involved in Such Problems or Investigations; (19.85(1)(f))  
Regarding:  
1) Potential Supplier Contract 2) Administrator Evaluation
3. Reconvene in Open Session at **6:00 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. District Showcase:
  - a. Quiz Bowl Team - Coach Patrick Collins
  - b. Introduction of New Staff
8. Presentations:
  - a. III.D. Student ALICE Implementation Update
  - b. III.A. Student Discipline Data
  - c. II.D. Audit Review from previous year - Bond Rating as applicable
  - d. ~~Be. Child and Adolescent Mental Health – Dr. Carey Sorenson~~
9. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
10. Consent Agenda
  - a. Approve Minutes of December 19, 2022; January 9, 2023 Board Meetings

- b. Treasurer's Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. Families In Education to Post Prom - \$6,851.82.
    - ii. Title I Books for Children \$120 - Melanie Oppor
    - iii. Urgent Needs Fund \$120 - Melanie Oppor
  - d. Accept Resignation of Athletic Director
11. Any Item Removed from Consent Agenda
- a.
  - b.
12. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
13. Correspondence: None this month.
14. District Administrator's Report:
- a. Student Council Representative - Emma Riske
  - b. Legislative Update
  - c. Monthly Enrollment Update
  - d. WIAA Competitive Balance
  - e. Curriculum Director
  - f. District Vacancy Update
  - g. Policy Technical Changes as Presented
    - i. Policies
    - ii. Administrative Guidelines
15. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
- a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
17. Director's Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
  - b. Technology Director: Highlights - Included in Board Packet
18. Board Comments:
- a.
  - b.
19. Committee Reports:
- a. Curriculum Committee (Hollman)
    - i. Consider Endorsement of Financial Literacy Proposal as Presented
    - ii. Consider Endorsement of Little Wolf High School Course of Study Guide as Presented

- iii. Consider Endorsing the Adoption of StudySync for Grades 6-8 English Language Arts as Presented.
- iv. Consider Endorsing Change to Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented.
- v. Consider Endorsing the Inspire Waupaca County Program to Xello at an Annual Fee of \$2,000 per Year. [Inspire Wisconsin - Waupaca County Connects](#)
- vi. Begin Review of Curriculum Timelines and Processes (Information / Action)
- b. Finance Committee (Jepson) No meeting held in January.
- c. Buildings & Grounds (Griffin) No meeting held in January.
- d. Policy and Human Resources (Reierson)
  - i. Discuss Students Being Excused From Instruction to Take Behind the Wheel Driving Instruction with a Private Company
  - ii. Consider Endorsing Revised PO5830 - Student Fundraising to Include Donations as Presented
  - iii. Consider Endorsing Revised Fundraising Form to Include Donations as Presented
  - iv. Support Staff concerns (10/10/22 meeting) - Special Ed paraprofessional coverage
  - v. Discuss Development of an Employment Orientation Process
  - vi. Discuss Alternative Policy-Administrative Guideline Development Options
  - vii. Confirmation of Required Website Information is Complete
  - viii. Confirmation of Required Posting and Notices are Complete
  - ix. Kelly Marinoff, MacNeil Environmental was contacted to provide Paving the Way asbestos, lead, and water quality documentation on her next SDM visit as per PO8431.01.
  - x. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators

20. Unfinished Business: None This Month.

21. New Business:

- a. Consider Approval of the Adoption of StudySync for Grades 6-8 English Language Arts with the 3 Year Digital & Print Subscription as Presented
- b. Consider Approval to Change the Grade 6-12 Special Education Swimming Field Trip from Monthly to Weekly Outings as Presented
- c. Consider Approval of Revised Job Descriptions as Presented
  - i. District and Business Administrator
  - ii. Accounts Receivable Clerk
  - iii. Accounts Payable and Payroll Clerk
  - iv. District Reading Specialist and Curriculum Director

- d. Consider Approval of Superintendent Search Firm as Presented
  - e. Consider Approval of Open Enrollment Available Space as Presented
  - f. Consider Approval of 2023-24 School Year Calendar as Presented
  - g. Consider Approval of Overnight Field Trip for the High School Wisconsin Association of School Councils State Conference in Green Bay on April 23-24, 2023 as Presented
  - h. Consider Approval of Revised PO2431 - Interscholastic Athletics as Presented
  - i. Consider Approval of Revised AG2431 - Interscholastic Athletics as Presented
  - j. Consider Approval of Timber Rattler Varsity Baseball Experience/Potential Fundraiser as Presented
  - k. Review Status of Board Approved Projects as Presented
22. Next Meeting Dates:
- a. February 9, 2023 - Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
  - b. February 13, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
  - c. February 15, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
  - d. February 27, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
  - e. Finance Committee Meeting - Set next meeting date.
23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility; To Deliberate or Negotiate The Purchase Of Public Properties, the Investment of District Funds, or the Conduct of Other Board Business Whenever Competitive or Bargaining Reasons Require a Closed Session; (19.85(1)(e)) Consider Financial, Medical, Social, or Personal Histories or Disciplinary Data Of Specific Persons, Preliminary Consideration of Specific Personnel Problems, or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, If Discussed in Public, Would Be Likely To Have a Substantial Adverse Effect Upon the Reputation of Any Person Referred to In Such Histories or Data, or Involved in Such Problems or Investigations; (19.85(1)(f))  
Regarding:  
1) Potential Supplier Contract 2) Administrator Evaluation
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

### 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

#### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:

1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.